



Personal information

First name(s) / Surname(s) **GABRIELA ANA MARIA MĂRIEȘ LEȘ**
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Nationality Romanian
Date of birth 22/01/ 1975
Gender F

Desired employment / Occupational field „Bogdan Vodă” University of Cluj-Napoca Education

Work experience

Dates	December 2009 – at present
Occupation or position held	Lecturer PhD
Main activities and responsibilities	- Teaching English at the Faculty of Physical Education and Sports, “Bogdan Voda” University - teaching courses and seminars: Pedagogy and Psycho-pedagogy to the first and second year students of the Faculty of Physical Education and Sport - teaching and research activities
Name and address of employer	Bogdan Vodă” University of Cluj-Napoca
Type of business or sector	Education
Dates	2007 - 2009
Occupation or position held	Lecturer PhD candidate
Main activities and responsibilities	- Teaching English at the Faculty of Physical Education and Sports and the Faculty of Law, “Bogdan Voda” University - teaching courses and seminars: Pedagogy
Name and address of employer	Bogdan Vodă” University
Type of business or sector	Education
Dates	2001 – 2007
Occupation or position held	Assistant, from 2003 PhD candidate
Main activities and responsibilities	- Teaching English at the Faculty of Physical Education and Sports, Faculty of Economical Science and the Faculty of Law - teaching and research
Name and address of employer	Bogdan Vodă” University
Type of business or sector	Education
Dates	1999 - 2001
Occupation or position held	Tutor
Main activities and responsibilities	- Teaching English at the Faculty of Physical Education and Sports and the Faculty of Economical Science - teaching and research activities
Name and address of employer	Bogdan Vodă” University of Cluj Napoca
Type of business or sector	Education
Dates	1997 - 1999

Occupation or position held	Full-time teacher
Main activities and responsibilities	- teaching English classes - leading and organizing the school journal
Name and address of employer	„Spiru Haret” High School, str. Garibaldi nr. 2, Baia Mare, Maramures
Type of business or sector	Education
Other Activities	
Dates	2007 - 2008
Occupation or position held	Travel Agent
Main activities and responsibilities	- Preparing special offers, not only of the agency, but also reservation requests of customers, whether direct or incoming e-mails - Preparing all the required documents, as well as cancelation requests - Updating the agency's site - Providing special offers for Christmas or other offers, exclusively on Maramures hostels - Selecting Maramures hostels, as well as drawing up special offers for different holidays
Name and address of employer	SC DCR STILE SRL, str. Griviței nr.50, Baia Mare Travel Agency - STYLE TRAVEL, str. Olteniei nr. 4, Baia Mare
Type of business or sector	Tourism
Education and training	
Dates	November 2010
Title of qualification awarded	Degree in Training
Principal subjects/ occupational skills covered	Training session on pedagogy, didactics and teaching techniques Organizing training sessions, assessment of trainings, etc.
Name and type of organization providing education and training	S.C. EDUCONS S.R.L. Baia Mare
Level in national or international classification	Trainer, cod COR 241205
Dates	2003 – 2009 Doctoral Studies
Title of qualification awarded	Doctor in Philology
Principal subjects/ occupational skills covered	South-American literature, pre-Columbian culture and civilization, Romanian literature
Name and type of organization providing education and training	University of Oradea, Faculty of Letters, fundamental field: humanistic sciences, profile Philology – Universal Literature
Level in national or international classification	ISCED 6
Dates	2006 - 2007 Master Studies
Title of qualification awarded	Master Diploma
Principal subjects/ occupational skills covered	Management in administration, management of human resources, management of internal and international insurances, etc.
Name and type of organization providing education and training	master studies, „Bogdan Vodă” University, Faculty of Economical Science, profile Management in Administration, Credit Institution, and Trading Companies
Level in national or international classification	ISCED 5
Dates	31 August – 11 September 1998
Title of qualification awarded	Training session
Principal subjects/ occupational skills covered	English literature; British culture and civilization; teaching methods and techniques used in modern pedagogy
Name and type of organization providing education and training	British Council, Bucharest
Dates	1993 – 1997 Bachelor's Studies
Title of qualification awarded	Bachelor

Principal subjects/ occupational skills covered	Romanian language and literature; English language and literature; universal literature; North-American literature; pedagogy, psychology, didactics, etc.
Name and type of organization providing education and training	North University of Baia Mare, Faculty of Letters
Level in national or international classification	ISCED 5
Dates	1989 - 1993
Title of qualification awarded	Baccalaureate Diploma
Principal subjects/ occupational skills covered	Compulsory subjects from the national curricula
Name and type of organization providing education and training	„Gheorghe Șincai” National High School, Baia Mare, Foreign languages: English – French
Level in national or international classification	ISCED 3

Personal skills and competences

Mother tongue Romanian

Other languages

Self-assessment
European level (*)

English

French

Spanish

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	Writing
C2	C2	C2	C2	C2
B1	B1	A2	A2	A2
B1	B1	A2	A2	A1

Social skills and competences
Interpersonal communication skills
Sociable person
Team spirit

Organizational skills and competences
Abilities in analyzing, assistance, coordination, organization and planning

Computer skills and competences
Competence in using MS Office (Word, Excel, PowerPoint), Internet

Artistic skills and competences
Abilities in playing the piano; singing; photography; drawing

Driving license
Driving license B Category / 1993